



# NCMEA Recording Agreement

NCMEA Sponsored Event \_\_\_\_\_

Name of Event Chair \_\_\_\_\_

Mailing Address \_\_\_\_\_  
Street City State Zip Code

E-mail Address \_\_\_\_\_

School Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

**Recording Location**

Site Name \_\_\_\_\_

Site Address \_\_\_\_\_  
Street City State Zip Code

On Site Contact \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

Other Information \_\_\_\_\_  
\_\_\_\_\_

NCMEA will provide \_\_\_\_\_

**Name of Company Providing Services** \_\_\_\_\_

Mailing Address \_\_\_\_\_  
Street City State Zip Code

E-mail Address \_\_\_\_\_

Business Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Name of Technician for the Recording Session \_\_\_\_\_

Recording Company will provide \_\_\_\_\_  
\_\_\_\_\_

**Please provide copies of all copyright paperwork for NCMEA files.**

\_\_\_\_\_  
*Signature of Company Representative*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of NCMEA Student Event Chair*

\_\_\_\_\_  
*Date*